

MABALACAT CITY COLLEGE

FROM THE MINUTES OF THE 1ST REGULAR MEETING OF THE BOARD
OF TRUSTEES OF MABALACAT CITY COLLEGE
HELD ON APRIL 03, 2025

PRESENT:

Vice Chairperson – Dr. Michelle Aguilar-Ong College President

Members -
Hon. Noelito B. Castro Chairperson, Committee on
Education, Sanguniang
Panlungsod, Mabalacat City

Ms. Rebecca Q. Lising President, MCC Faculty
Association

Mr. Mark Francis Agnote President, MCC Alumni
Association

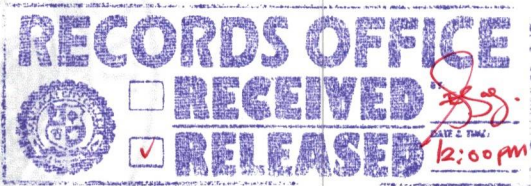
Mr. John Michael E. Mackay President, MCC Student
Council

Secretary of the Meeting –

Atty. Jerome A. Matas

ABSENT:

Chairperson – Hon. Crisostomo C. Garbo



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Mayor, Mabalacat City

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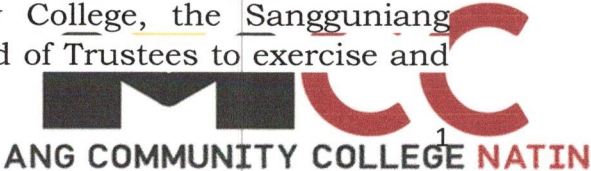
RESOLUTION NO. 02
Series of 2025

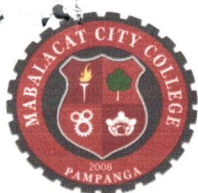
APPROVING THE ACADEMIC COUNCIL RESOLUTION NO.01 s. 2025

"Application for Certificate of Program Compliance (COPC) for Seventeen (17)
Program Offerings of Mabalacat City College to Ensure Continuous Benefits
Under the Free Higher Education Program (UniFAST), Compliance with CMO
No. 18, Series of 2022, and Sustaining Institutional Recognition"

WHEREAS, Article III Section 6 of the City Ordinance No. 60 s. 2016 generally
known as The New Charter of Mabalacat City College, the Sangguniang
Panlungsod empowers Mabalacat City College to exercise the general powers
prescribed by this Ordinance in order to carry out and perform the powers and
functions are hereby vested exclusively by the Board of Trustees;

WHEREAS, Article II section 7 (q), of the City Ordinance No. 60 s. 2016 generally
known as The New Charter of Mabalacat City College, the Sangguniang
Panlungsod of Mabalacat City empowers the Board of Trustees to exercise and





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perform such other powers and functions not inconsistent with existing law or ordinance as it may deem necessary for the effective and efficient governance of the College;

WHEREAS, in the Academic Council Meeting convened on January 14, 2025 by the Vice President for Academic Affairs, Ms. Marilyn S. Arcilla, and attended by the Academic Council members, the Academic Council unanimously recommended in its Resolution No. 01, series of 2024 -"Application for Certificate of Program Compliance (COPC) for Seventeen (17) Program Offerings of Mabalacat City College to Ensure Continuous Benefits Under the Free Higher Education Program (UniFAST), Compliance with CMO No. 18, Series of 2022, and Sustaining Institutional Recognition";

WHEREAS, Mabalacat City College (MCC) remains steadfast in its commitment to its mission of delivering accessible, high-quality, and inclusive education, aimed at contributing to national development and promoting social equity;

WHEREAS, Republic Act No. 10931, otherwise known as the "Universal Access to Quality Tertiary Education Act," mandates the provision of free higher education to eligible students enrolled in State Universities and Colleges (SUCs) and Local Universities and Colleges (LUCs), contingent upon the compliance of institutions with the requirements established by the Commission on Higher Education (CHED);

WHEREAS, Mabalacat City College is fully committed to fostering a culture of academic excellence by providing high-quality education and support, with the goal of preparing students to excel both academically and professionally;

WHEREAS, this commitment extends to ensuring that students enrolled in board programs receive the necessary resources, guidance, and training to develop the skills, knowledge, and competencies required for success in their respective licensure examinations;

WHEREAS, the institution strives to cultivate an environment where students are not only academically challenged but also empowered to meet the demands of their future careers with confidence and competence;

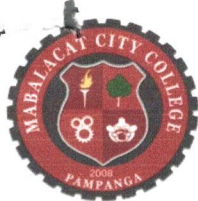
NOW THEREFORE, BE IT RESOLVED, as it is hereby RESOLVED, by the Board of Trustees of MCC in its 1st Regular Meeting herein assembled, to approve, as it hereby approves, the ACADEMIC COUNCIL RESOLUTION NO. 01 series 2025 -"Application for Certificate of Program Compliance (COPC) for Seventeen (17) Program Offerings of Mabalacat City College to Ensure Continuous Benefits Under the Free Higher Education Program (UniFAST), Compliance with CMO No. 18, Series of 2022, and Sustaining Institutional Recognition".

RESOLVED FURTHER, That the contents of **Academic Council Resolution No. 01** shall form part of this resolution.

RESOLVED FINALLY, That a copy of this resolution be furnished to the concerned offices.

APPROVED this 03 day of April 2025.





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Approved by:

HON. CRISOSTOMO C. GARBO

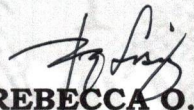
Chairperson, Mayor of the LGU of Mabalacat City


DR. MICHELLE AGUILAR-ONG

Vice Chairperson, College President


HON. NOELITO B. CASTRO

Member, Chairperson - Committee on
Education Sangguniang Panlungsod of the
LGU of Mabalacat City


MS. REBECCA Q. LISING

Member, President – MCC Faculty Association


MR. MARK FRANCIS AGNOTE

Member, President - MCC Alumni Association


MR. JOHN MICHAEL E. MACKAY

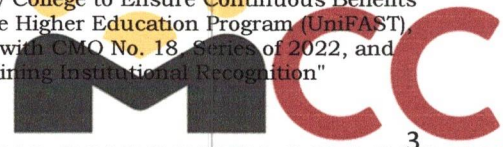
Member, President - MCC Student Council

RESOLUTION NO. 02

Series of 2025

**APPROVING THE ACADEMIC COUNCIL
RESOLUTION NO.01**

"Application for Certificate of Program Compliance (COPC) for Seventeen (17) Program Offerings of Mabalacat City College to Ensure Continuous Benefits Under the Free Higher Education Program (UniFAST), Compliance with CMO No. 18, Series of 2022, and Sustaining Institutional Recognition"


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MABALACAT CITY COLLEGE

Office of the Vice President for Academic Affairs

ACADEMIC COUNCIL Resolution No. 1 Series of 2025

“Application for Certificate of Program Compliance (COPC) for Seventeen (17) Program Offerings of Mabalacat City College to Ensure Continuous Benefits Under the Free Higher Education Program (UniFAST), Compliance with CMO No. 18, Series of 2022, and Sustaining Institutional Recognition”

Excerpt from the minutes of the meeting during the 1st Regular Academic Council Meeting of A.Y. 2024-2025, held on January 14, 2025 at MB 103

WHEREAS, the 1st Academic Council Meeting was convened by the OIC Vice President for Academic Affairs, Myrna C. Calma, CPA, Ph.D., FRIAcc, attended by the members of the Academic Council, VP Finance and Administration, VP Student Life, QA Director and Legal, QA Coordinator, College Registrar, in line with the discussed Application for Certificate of Program Compliance (COPC) for Seventeen (17) Program Offerings of Mabalacat City College;

WHEREAS, Mabalacat City College (MCC) is committed to its mission of providing accessible, high-quality, and inclusive education to support national development and social equity;

WHEREAS, Republic Act No. 10931, also known as the "Universal Access to Quality Tertiary Education Act," ensures free higher education for eligible students enrolled in State Universities and Colleges (SUCs) and Local Universities and Colleges (LUCs), provided institutions comply with the requirements set by the Commission on Higher Education (CHED);

WHEREAS, CHED Memorandum Order (CMO) No. 18, Series of 2022, prescribes the updated policies, standards, and guidelines (PSGs) for the issuance of the Certificate of Program Compliance (COPC), a prerequisite for program-specific accreditation and sustaining institutional recognition required under the Free Higher Education (FHE) program;

WHEREAS, MCC currently holds Government Recognition/Authority for its seventeen (17) academic program offerings, which must be converted into COPC to ensure continued eligibility under UniFAST and to sustain institutional recognition mandated by CHED;

WHEREAS, the conversion of Government Recognition/Authority into COPC will validate MCC's adherence to CHED's quality assurance standards, including compliance in the areas of curriculum, faculty qualifications, student support services, learning resources, physical facilities, and institutional governance;





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Office of the Vice President for Academic Affairs

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, that the Academic Affairs Department of Mabalacat City College formally endorses the application for the Certificate of Program Compliance (COPC) for its seventeen (17) program offerings, in compliance with CMO No. 18, Series of 2022, to sustain institutional recognition and continue the benefits of the Free Higher Education (FHE) program under UniFAST (*see attached list of Programs for COPC*);

RESOLVED FURTHER, that the institution shall allocate the necessary resources and undertake all required measures, including the preparation of documentation, enhancement of facilities, and faculty development, to meet CHED's quality assurance standards and ensure the timely issuance of COPC for all programs;

RESOLVED FINALLY, that a copy of this resolution be furnished to the members of the Board of Trustees for approval.

APPROVED this 14th day of January 2025.

Marilyn Sarabia- Arcilla, RN, LPT, Ph.D.
OIC Vice President for Academic Affairs

Dr. Myrna Calma
Dean, Institute of Business and Computing Education

Ms. Jennyfer N. Merza
Dean, Institute of Hospitality and Tourism Management

Dr. Conrad M. Buerkley
Dean, Institute of Teacher Education

Mr. Glen Nolasco
Dean, Institute of Arts and Sciences





MABALACAT CITY COLLEGE

Office of the Vice President for Academic Affairs


Ms. Susan E. Manuel

Assistant Dean ITE/Program Head, BPED


Ms. Julian Cloei Gatbonton

Faculty-In-Charge, A.B History


Ms. Danica Tarape

Faculty-In-Charge, Mathematics and Natural Sciences


Ms. Mary Rose Ocampo

Faculty-In-Charge, Languages and Literature


Mr. Karlo S. Toleentino

Program Head, B.S.Ed. Social Studies and Prof Ed.


Ms. Joyce Ann Sanchez

Faculty-In-Charge, B.S. Biology


Mr. Dovie M. Punsalan

Faculty-In-Charge, Social Sciences & Humanities


Mr. Edward Q. Inong

Program Head, B.S.Ed. English and Filipino


Mr. Clifford L. De Jesus

Faculty-In-Charge, Physical Education


Mr. Eldy Owen T. Layno

Program Head, BTVTED





MABALACAT CITY COLLEGE

Office of the Vice President for Academic Affairs

PROGRAM OFFERINGS AND GOVERNMENT RECOGNITION/AUTHORITY
A.Y. 2023-2024

	PROGRAM	MAJOR	AUTHORITY TO OFFER THE PROGRAM	ACADEMIC YEAR	REMARKS
INSTITUTE OF BUSINESS AND COMPUTING EDUCATION					
1	BACHELOR OF SCIENCE IN CUSTOMS ADMINISTRATION		GA-001, s. 2012	2012-2013	FULL COMPLIANCE
2	BACHELOR OF SCIENCE IN ACCOUNTANCY		GA-001, s. 2013	2013-2014	FULL COMPLIANCE
3	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY		GR-018, s. 2011	2011-2012	FULL COMPLIANCE
4	ASSOCIATE IN COMPUTER TECHNOLOGY		GR-019, s. 2011	2011-2012	FULL COMPLIANCE
INSTITUTE OF ARTS AND SCIENCES					
5	BACHELOR OF ARTS AND HISTORY		GA-001, s. 2012	2012-2013	FULL COMPLIANCE
6	BACHELOR OF SCIENCE IN BIOLOGY		GA-001, s. 2012	2012-2013	FULL COMPLIANCE
7	BACHELOR OF LEGAL MANAGEMENT				
INSTITUTE OF HOSPITALITY AND TOURISM MANAGEMENT					
8	BACHELOR OF SCIENCE IN TOURISM MANAGEMENT		GR-007, s. 2012	2012-2013	FULL COMPLIANCE
9	BACHELOR OF SCIENCE IN HOSPITALITY MANAGEMENT		GR-006, s. 2012	2012-2013	FULL COMPLIANCE
INSTITUTE OF TEACHER EDUCATION					
10	BACHELOR OF SECONDARY EDUCATION	SOCIAL STUDIES	GR-011, s. 2011	2014-2015	FULL COMPLIANCE
11	BACHELOR OF SECONDARY EDUCATION	MATHEMATICS	GR-011, s. 2011	2008-2009	FULL COMPLIANCE
12	BACHELOR OF SECONDARY EDUCATION	SCIENCE	GR-011, s. 2011	2008-2009	FULL COMPLIANCE
13	BACHELOR OF SECONDARY EDUCATION	FILIPINO	GR-011, s. 2011	2010-2011	FULL COMPLIANCE
14	BACHELOR OF SECONDARY EDUCATION	ENGLISH	GR-011, s. 2011	2010-2011	FULL COMPLIANCE
15	BACHELOR OF ELEMENTARY EDUCATION		GR-010, s. 2011	2011-2012	FULL COMPLIANCE
16	BACHELOR OF PHYSICAL EDUCATION		GR-003, s. 2019	2019-2020	FULL COMPLIANCE
17	BACHELOR OF TECHNICAL VOCATIONAL TEACHER EDUCATION/BTVTED				



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